

**MARYLAND DEPARTMENT OF HEALTH
STATE BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS**

**APRIL 11, 2018
BOARD MEETING MINUTES**

The 419th Board Meeting was convened at 9:39 a.m. at 4201 Patterson Avenue, Baltimore, MD on Wednesday, April 11, 2018.

Members Present

1. Felicia Anthony, Board Chair
2. Thomas Edmondson, Board Vice-Chair
3. Debra Buckalew
4. Patricia Cash
5. Stevanne Ellis
6. Kelly Smith Friedman
7. Jennifer Goldsborough
8. Margie Heald
9. Charell McFarland (via Phone)
10. Luis Navas-Migueloa
11. Phillip Pawlukovich
12. Roy Savoie
13. Belinda Strayhorn

Representatives of the State

1. Ronda Butler Washington
Executive Director
2. Andrea Hill
Licensing Coordinator
3. David Wagner, Esq., Board Counsel
Assistant Attorney General
4. Danielle Vallone
Investigator

Visitor

1. Sharon Bloom, Executive Assistant

ORDER OF BUSINESS

Approval of the Agenda

Board Chair Anthony added two additional topics (a.) Her attendance, (b.) asked a visitor to explain her connection to the Board and (c.) NAB conference. The agenda was accepted with the additions.

Approval of Minutes

The minutes were approved as submitted.

Chair's Report

Board Chair Anthony noted that the next Board meeting will be on Wednesday, May 9, 2018 at 9:30 a.m. in Room 106. Additionally:

- a. She stated that she will not be in attendance for the June Board meeting.
- b. She asked Ms. Sharon Bloom to introduce herself and explain her position and connection to the Board.
- c. She explained that she will not be attending the NAB Conference being held in June this year and that Ms. Kelly Friedman will be attending as the State Delegate. Ms. Washington also noted that, because she also will be unable to attend the NAB Conference, Ms. Andrea Hill will be attending in her place.

Office Report

Ms. Washington provided the following office report:

For the month of March:

- 1 Original License was issued
- 18 Licenses were renewed
- 2 Licenses were reinstated
- 1 AIT application was processed

As of April 11, 2018 there are currently:

- 517 active LNHA's
- 32 inactive LNHA's
- 19 candidates are currently in active AIT programs

Credentials Committee Update

During the April 3rd meeting, the Credentials Committee approved the following:

- 1 new 12-month AIT program
- 2 changes of preceptor
- 1 change of preceptor and facility
- 1 reinstatement
- 3 endorsement applications

AIT Site Monitoring Visits

The Executive Director recently conducted the following AIT site monitoring visits:

1. March 15th with Board Member Phillip Pawlukovich
2. March 16th with Board Member Debra Buckalew
3. March 23rd with Board Member Calvin Vain
4. April 10th with Board Member Phillip Pawlukovich

Upcoming AIT Site Monitoring Visits

The Executive Director is scheduled to conduct the following AIT site monitoring visits:

1. April 17th with Board Member Phillip Pawlukovich

Update on Legislation

Ms. Washington provided the following update on legislation:

*House Bill 288 – Ms. Washington explained that this bill received an unfavorable report and was not cross filed in the Senate. Therefore, the bill died in committee.

*House Bill 790 – This particular piece of legislation would allow 30 years between DLS reviews of the Boards. This bill received an unfavorable report and was not cross filed with the Senate. This Board's next review date (June, 2024) will remain as is.

*House Bill 1383 – The bill was cross filed with the Senate as SB 1212. Our Board opposed this bill; it would have made it possible for candidates and licensees to have non-violent charges expunged from their criminal record.

COMAR 28.04.01 – *Review of Decisions and Actions of Health Occupations Board and Commissions* – This is the outcome of the collaboration of a work group, in response to the NC Dental decision. Ms. Washington stated this regulation became effective April 9, 2018 and we need to make sure we are being compliant.

100-hr course

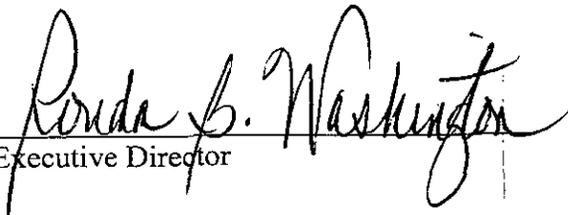
Mr. Navas-Migueloa stated that the new course website is up and running. The new online course was recently rolled out with the curriculum that Ms. Barbara Leasure used to teach her in-person course at Carroll Lutheran Village before her retirement. The Board now has two approved 100-hour course options and discussed approving additional course options, to allow AIT's to have more choices.

Upcoming NAB Annual Meeting: June 6-8, 2018 and HSE Credential

Board Chair Anthony stated that it is good that Ms. Friedman will be attending this conference so that she can bring her perspective on the proposed changes the State of Maryland would have to make in order to be in line with the HSE certification requirements as they currently stand. There was a discussion of Maryland's standards as opposed to those that NAB would like to set for the HSE requirement.

Move to Closed Session

Pursuant to Section 3-305 of the Maryland General Provisions Article, by a majority vote to close its meeting on April 11, 2018 at 10:21 am in Room 106, for the purpose of complying with Section 3-305(b) (13) of the General Provisions Article and Section 1-401 of the Health Occupations Article, which prevent the public disclosure of particular proceedings and discussions, the Board goes into closed session.


Executive Director


Chair